

PITTSBURGH-MT. OLIVER INTERMEDIATE UNIT

February 19, 2014

Agenda

I. COMMITTEE ON EDUCATION

NONE

II. COMMITTEE ON BUSINESS

- A. Payments Authorized
 - 1. Daily Payments
- B. Consultants/Contracted Services
 - 2. Mark Turnley

Board Action Information Sheet

BU-1

Action Item #
February 2014
Action Month



Linda M. Baehr

Submitted By
Sandy Uhlyar
Person Accountable

PAYMENTS AUTHORIZED

- ☐ Teachers ☐ Students ☐ Outside Firm or Person
☐ Other Staff ☐ Parents

Name: _____
Address: _____

- ☐ Security Clearance has been obtained. ☐ Resume is attached.
☐ Security Clearance will be obtained before contractor begins work.
☒ Security Clearance not needed, as contractor will not be working with children.

Payment Data

Total Cost This Action:	<u>\$0.00</u>	Account Number(s):				
<input type="checkbox"/> General Fund		<u>Resp</u>	<u>Fund</u>	<u>Func</u>	<u>Obj</u>	<u>Amount</u>
	Department	_____	_____	_____	_____	_____
<input type="checkbox"/> Supplemental Fund		_____	_____	_____	_____	_____
	Name	_____	_____	_____	_____	_____
	Name	_____	_____	_____	_____	_____

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

For what purpose are these funds being requested and how will it be implemented? (Please write in complete sentences)

It is recommended that the list of payments made for the month of January 2014 in the amount of \$951,184.92 be ratified, the payments having been made in accordance with the Rules in Effect in the Intermediate Unit and the Public School Code.

(Information is on file in the Business Office of the Intermediate Unit)

Who will this benefit?

Where and when will the activities/services occur? (location)

Sandy Uhlyar

Additional person(s) accountable for this tab

Board Action Information Sheet

BU-2
Action Item #
February 2014
Action Month



Linda M. Baehr
Submitted By
Sandy Uhlyar
Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

Mark C. Turnley

293 Pinney Street

Rochester, PA 15074

Indicate the category of this contract:

☐ NEW ☒ RENEWAL

<input type="checkbox"/> Individual	<input type="checkbox"/> Minority <input type="checkbox"/> Non-Minority	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> City Resident <input type="checkbox"/> Non-Resident
<input type="checkbox"/> Company	<input type="checkbox"/> Profit <input type="checkbox"/> Non-Profit	<input type="checkbox"/> EBE	<input type="checkbox"/> Pennsylvania <input type="checkbox"/> Pittsburgh <input type="checkbox"/> Allegheny County

- ☐ Security Clearance has been obtained ☐ Resume is attached
☐ Security Clearance will be obtained before contractor begins work
☐ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ <u>\$50,000.00</u>		Account Number(s)				
Rate of Payment <u>\$12,500.00</u> per year		Resp.	Fund	Func.	Obj.	Amount
<input checked="" type="checkbox"/> General Fund:	_____	_____	10	2500	330	\$50,000.00
	Department _____	_____	_____	_____	_____	_____
<input type="checkbox"/> Supplemental Fund	_____	_____	_____	_____	_____	_____
	Account Name _____	_____	_____	_____	_____	_____

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the Pittsburgh-Mt. Oliver Intermediate Unit #2 accept the audit proposal from Mark C. Turnley, CPA to provide independent auditing services to the Intermediate Unit for fiscal years ending June 30, 2014, 2015, 2016, and 2017. The cost of service for the next four years will not increase from the current cost of \$12,500.00.

Cost of services not to exceed \$12,500.00 per each fiscal year for a total not to exceed \$50,000.00 from account 10.2500.330.010.111.000.

Who will the services benefit?

The Pittsburgh-Mt. Oliver Intermediate Unit #2 and the non-public schools within the City of Pittsburgh that they service.

Where will the services occur? (location)

PMOIU2, 3816 South Water Street, Building Five, Pittsburgh, PA 15203.

Additional person(s) accountable for this tab

Board Action Information Sheet

BU-2

Action Item #

February 2014

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The operating period shall be from June 30, 2014 to June 30, 2017.

Explain why an external contract is necessary to provide these services?

It is a requirement under the Pennsylvania School Code that an annual independent audit of financial records must be completed in order to remain in compliance.

Indicate process for making recommendation:

☒ Negotiated

☐ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

Completion of independent audits for years ending June 30, 2014, 2015, 2016 and 2017.

If this is a contract renewal, indicate the original objective of this activity:

Financial audits

Has objective been met? ☒ Yes; ☐ No

Please explain how the objective was met or why the objective was not met

Completed audits of financial statements.

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Will evaluation be made on the basis of predetermined written criteria? ☐ Yes ☐ No

Will there be a tangible work product at the completion of the contract? ☐ Yes ☐ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product: